

Human Services Reporting System (HSRS) Closing Date and Closing Reasons

These fields are used to report information about a child who leaves the Birth to 3 Program in the county. A child exiting the Birth to 3 Program must have had an active IFSP in place.

CLOSING REASON: The reason the child is leaving the program in the county.

CLOSING DATE: The date the child leaves the Birth to 3 Program and no longer receives early intervention services. In most cases, this date should be no later than the child's third birthday. If the child receives services past the third birthday as part of transition follow-up, the closing date may be as late as 30 days past the third birthday. If the child has an IEP in place and receives continued services during the summer from the Birth to 3 Program, use the last date of services.

Note: The Birth to 3 module for a child should be closed when he or she no longer receives early intervention services. A child who receives only service coordination will not be included in the federal child count, but will be included in state reports about the Birth to 3 Program.

REACHED MAXIMUM AGE

21. Turned 3, eligible for early childhood special education

The closing reason includes a child served in the Birth to 3 Program who reached maximum age and was determined to be eligible by an IEP team for early childhood special education services or related services (or speech therapy) during the reporting period.

22. Turned 3, not eligible for early childhood special education. Referred to other programs.

The closing reason includes a child served in the Birth to 3 Program who reached maximum age and was determined by an IEP team not to be eligible for early childhood special education services. The Birth to 3 program staff discussed and explored other options at age 3 with the parents. Note: The Birth to 3 program staff helps the family understand and explore other services, programs, activities for their child after age 3, whether or not they decide to pursue other options.

23. Turned 3, not eligible for early childhood special education. Not referred to other programs.

This reason is used for a child served in the Birth to 3 Program who reached maximum age and was determined by the IEP team not to be eligible for early childhood special education services. The Birth to 3 program staff did not discuss other options at age 3 with the parents during a transition planning.

24. Turned 3, special education eligibility not determined. Include all other 3 year olds not counted above.

This closing reason may be used for a child

1. exiting the Birth to 3 Program at age 3 who was referred for an evaluation to determine special education eligibility but this has not been determined by an IEP team
2. whose parents did not consent to transition planning or who was not referred to the school district, or
3. who reached maximum age and does not fit into categories 21, 22, or 23.

EXITED PRIOR TO AGE 3 (*Have not reached maximum age*)

25. No longer in need of services. Successful completion of the IFSP prior to age 3

This reason is used for a child who has met the outcomes on his or her IFSP, and no longer requires services under the Birth to 3 Program. The IFSP team, including the parents, makes this determination.

26. Family chose to discontinue services

This reason is used for a child whose parents declined all services after an IFSP was in place and provided written or verbal indication of withdrawal from services.

27. Moved within state

This reason is used for a child who moved within Wisconsin during the reporting period. This definition includes a child for whom services are known to be continuing in another county.

28. Moved out of State

This reason is used for a child who moved out of Wisconsin during the reporting period.

29. Death of Child

This reason is used for a child who died during the reporting period.

30. Attempts to contact the parent and/or child were unsuccessful. Child is under 3 and has an active IFSP. Include other reasons for exiting prior to age 3

This reason is used for a child with an active IFSP who has not reached the maximum age and for whom Birth to 3 personnel have been unable to contact or locate the family or child after repeated, documented attempts.

This reason may be used for any child who exited the Birth to 3 Program before reaching maximum age and who does not fit into categories 25-29.